



ROXBURY  
SCHOLARSHIP  
FOUNDATION

## 2024 Scholarship Application

Scholarship awards are determined by the Scholarship Awards Committee (SAC). This committee consists of 5 members of the Roxbury community who are appointed each year by the RSF Board of Directors. The RSF Board of Directors informs the SAC of the total amount of scholarship monies to be awarded and the SAC, in turn, operating independently from the Board of Directors, receives and evaluates all applications, interviews first-time applicants, and recommends to the Board of Directors the candidates' names and the amounts of the individual scholarships to be awarded.

Scholarships are determined by the SAC on the basis of financial need, academic achievement in relation to the student's goals, and character. Financial need will be given first consideration. Awards are made without regard to age, gender, race, creed, color, or national origin. Scholarships will only be paid directly to the school for tuition and for room and board. All personal and financial information is confidential and used exclusively by the SAC to determine awards. ***Financial information will only be reviewed by an accountant who does not live or work in Roxbury and will be used to establish the student's need. Neither the interview panel nor the board will see the information.***

If you are a high school senior, or if you have never applied for a RSF scholarship, an in-person or zoom interview will be required. These interviews will be scheduled in early May. If you have previously applied for a RSF scholarship, a personal interview will **not** be required.

**Applications and all supporting documents must be submitted by April 8, 2024. THIS IS A FIRM DEADLINE. IF ALL PARTS OF THE APPLICATION ARE NOT RECEIVED BY APRIL 8, YOUR APPLICATION WILL NOT BE ACCEPTED.**

### ELIGIBILITY

Each applicant shall:

- Be a resident of Roxbury as of January 1, 2024 and at the time the award is made.
- Have been accepted into an undergraduate or graduate program at an accredited 2 or 4 year college, university, or state-approved school for trade instruction or special occupational training which offers a degree or certification. Part-time students with extenuating circumstances will be considered.

### PLEASE NOTE

- The application was developed specifically for high school seniors and college underclassmen who comprise the bulk of our applicants. If you are other than a high school senior or college underclassman, and you meet the eligibility requirements and wish to be considered for a scholarship, please answer all questions that are appropriate to you and include a letter with part one of the application that explains your particular circumstances. The RSF Board will contact you if more information or clarification is required.
- If you are awarded a scholarship and the school you plan to attend, or any other information you indicate on this application changes after you submit this application, your scholarship award may be rescinded or readjusted.

**ROXBURY SCHOLARSHIP FOUNDATION**

**2024 APPLICATION • PART 1**

Applicant's Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Roxbury Street Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

*Please note: If you are a first-time applicant, this is the method that will be used to contact you to schedule an interview.*

Parents address(es) if different from above (not applicable if you are not living with your parents AND you are not receiving any financial aid from your parents):

\_\_\_\_\_  
\_\_\_\_\_

Most recently attended school: \_\_\_\_\_

Type of school:

High School.

2-or 4-year College/University

Trade or Occupational Training School

Calendar year last attended: \_\_\_\_\_

Years completed at most recently attended school: \_\_\_\_\_ (e.g., if you just graduated HS it would be "4", if you just completed your first year of college, it would be "1")

School you plan to attend next year *if different from above*: \_\_\_\_\_

Complete address of school you will attend: \_\_\_\_\_

\_\_\_\_\_

Major field of study or career objective: \_\_\_\_\_

Will you be attending school full time?

Yes

No

Where will you live? \_\_\_\_\_ on campus \_\_\_\_\_ off campus \_\_\_\_\_ at home

If applicable, please list scores for any standardized tests required for admission (e.g., SAT, ACT, GRE, GMAT, LSAT, MEDCAT, etc.)

\_\_\_\_\_

List other colleges or post-secondary schools that you have attended: \_\_\_\_\_

\_\_\_\_\_

What are your plans for this summer? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you planning to work during the next school year?

Yes

No

Month and year you plan to graduate: \_\_\_\_\_

**EMPLOYMENT HISTORY**

List all jobs you have held during the last 4 years. Attach a separate sheet, if necessary.

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**SCHOOL ACTIVITIES during the last 4 years**

List activities such as, but not limited to, class offices, sports, awards, volunteer work, performing arts, senior project, leadership and mentor positions. Give the year for each activity and approximate amount of time devoted to it. If you have not been in school recently, list what you have been doing and why. Attach a separate sheet, if necessary.

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**COMMUNITY ACTIVITIES**

List activities such as, but not limited to, community service, volunteer work, scouts, clubs, church, serious hobbies or interests, leadership and mentor positions, performing arts, sports and awards. Give the year for each activity and approximate amount of time devoted to it. Attach a separate sheet, if necessary.

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**WHY ARE YOU CONTINUING YOUR EDUCATION?**

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I certify that this information is as complete and accurate as possible.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

## ROXBURY SCHOLARSHIP FOUNDATION

The following required materials must be included with **PART 1** of the application:

- **PHOTOGRAPH.** If you are a first-time applicant, please submit a small photo.
- **SCHOOL TRANSCRIPT:** Applicant shall request that the most-recently attended school send a transcript of every year's work directly to the SAC. It can be e-mailed to [roxburyscholarshipfoundation@gmail.com](mailto:roxburyscholarshipfoundation@gmail.com) or sent via regular mail to the Roxbury Scholarship Foundation, PO Box 106, Roxbury, CT 06783. High school seniors should request that their high school guidance office send their transcripts to the SAC. If you are a college freshman, in addition to sending your freshman year transcripts to the SAC, please have your high school guidance office forward your high school transcripts as well.
- **LETTER OF RECOMMENDATION:** Submit one letter of recommendation written within the last 12 months, that has not been previously submitted to the RSF.

After you complete Part 1 of the application save it and either:

- e-mail it, along with the above supporting documents, to [roxburyscholarshipfoundation@gmail.com](mailto:roxburyscholarshipfoundation@gmail.com). Please type ***YOUR NAME AND "STUDENT INFORMATION"*** in the subject line of the e-mail. **Or**
- send it, along with the above supporting documents, by regular mail to the Roxbury Scholarship Foundation, PO Box 106, Roxbury, CT 06783. Please write ***YOUR NAME AND "STUDENT INFORMATION"*** in lower left corner of the envelope.

Make sure to also complete Part 2 of the application and submit all materials by April 8.